



Jekyll Island Authority Board of Directors Meeting Highlights
May 23, 2023

Consideration of Approval for Funding Request for Mercer Clinic FF&E

The Board approved up to \$285,790.40 from current-year funds to be used to purchase furniture, fixtures, and equipment (FF&E) required for operation of the Mercer Medical Clinic on Jekyll Island.

Consideration of Lease Assignment – Hampton Inn & Suites

The Board approved the assignment and assumption of the Hampton Inn & Suites ground lease from Peachtree Hotel Group to Innisfree Hotels. The property will continue as Hampton Inn & Suites, a Hilton franchise, and Innisfree Hotels will operate and manage the hotel located at 200 South Beachview Drive Jekyll Island, Georgia.

Consideration of Jekyll Island Convention Center Qualified Management Agreement Renewal

The Board approved the Fifth Amendment to the Convention Center Qualified Management Agreement with SMG, operating subsidiary of ASM Global, through June 30, 2024. The agreement includes an automatic five-year term renewal.

Consideration of Renewal Contract with Glynn-Brunswick 911 Center

The Board approved the Dispatching Services renewal contract with the Joint Public Safety Communications Department. This agreement allows the Glynn Brunswick 911 Center to directly dispatch the Jekyll Island Fire Department (JIFD) units. Since its implementation in 2021, the agreement has resulted in improved response times on Jekyll Island. Pending approval from the City of Brunswick Commission and the Glynn County Board of Commissioners, the agreement will renew on July 1, 2023 for one year.

Consideration of Management Agreement – Summer Waves

The Board approved the First Amendment to the Management Services Agreement with SCS Resort Management, LLC, who is responsible for the daily management of Summer Waves Water Park. The amendment raises the base management fee to \$7,834 per month and adds an automatic renewal period of one year following the expiration of the regular term.

Consideration of Lease Amendment – Tortuga Jacks

The Board approved the first amendment to the lease agreement with Tortuga Jack's, LLC located at 201 North Beachview Drive, Jekyll Island Georgia. The amendment adds a new Exhibit "A" in the lease reflecting a survey prepared by Shupe Surveying, capturing 18,405 square feet of used area, and clarifies the parties' respective maintenance obligations regarding specific elements of the building. The remainder of the lease remains unchanged.

Consideration of Memorandum of Agreement – The Cottages

The Board approved the MOA with The Cottages for the construction of the Tallu Fish crossover with shared public access. This agreement includes an allocation of \$16,100 from the FY23 capital budget to complete the project.

Consideration of Approval for JIA Employment Policy Updates

The Board approved several employment policy updates within the Jekyll Island Authority Policy Manual including updates to the Pay Plan Policy, Performance Management Policy, and Conduct Policy. These updates remove and clarify outdated language and update guidelines for new and current employees.

Selection of New Executive Director

The Board selected Mark Williams to serve as the new Executive Director of the JIA, succeeding current Executive Director Jones Hooks. Pending final agreement acceptance, Williams will be hired under a three-year employment agreement set to begin July 1, 2023. The agreement includes a base compensation set at \$250,000 annually, a performance incentive of up to \$25,000, and a vehicle allowance up to \$10,000.

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